

# JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

## Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



बिहार सरकार

1<sup>st</sup> Floor, Vidyut Bhawan - II, Bailey Road, Patna - 800 021; Ph. : +91-612-250 4980; Fax : +91-612-250 4960, Website : www.brllp.in

Ref: BRLPS/Estt./482/11/Vol-III/5593

Date: 20-02-2014

### OFFICE ORDER

Joining and induction for 2 days of 126 candidates in various positions completed at DNS, Patna-23 between 11th to 14th Feb. 13. They have been placed at DPCU level for further induction of 6 days and at BPIU/Village level (Only for the position of BPM, AC & LHS) for 20 days. After 6 days induction at DPCUs level Thematic Managers would report to respective SPMs for thematic induction as per their plan and budget. Detail of place of induction position wise including no. of candidates are as under:

Position	Gaya	Khagaria	Muzaffarpur	Nalanda	Purnea
Area Coordinator					25
Block Project Manager			37		
Livelihoods Specialist	20	20			
Manager Livelihoods (Off farm)				1	
Manager- Microfinance				2	
Manager-Community Finance				5	
Manager-Health & Nutrition				6	
Manager-Jobs				1	
Manager-M&E				1	
Manager-Social Development				1	
Office Assistant (BPIU)			2		
<b>Grand Total</b>	<b>20</b>	<b>20</b>	<b>39</b>	<b>17</b>	<b>25</b>

Approved budget for the joining and induction of 126 candidates at three places are as below:

#### Item. A. Joining and Induction at DNS, Patna-23

Particulars	No. of candidates	Rate pd/pp	No. of days	Total Amount
One auditorium, two training halls, hostel room, boarding & lodging etc.	126	700	2	176400
Resource Person	12	150	4	7200
<b>Total</b>				<b>183600</b>

#### Item. B. Induction at DPCU level

Particulars	Unit Cost	Unit	Resource Person	Days	Amount
1. Fooding, lodging and training hall	800	123	10	6	638400
<b>Subtotal. 1</b>					<b>638400</b>

*[Handwritten signature]*

Contd Page - 2

2. Material, Stationery and Other Costs

Banner	500	5			2500
Training Materials (Chartpaper, white board markers, cello tape, ribbon, game materials etc.)	Lumpsum				5000
Miscellaneous	Lumpsum				25000
Vehicle for exposure visit	2000	35			70000
Still photos and video capturing of training event	Lumpsum				75000
Subtotal. 2					177500
Grand Total					815900
Total estimated expenditure for 5 batches at district level is					<b>815900</b>

Item. C. Induction at BPIU/Village level

Particulars	No. of participants	Rate pd/pp	No. of days	Total Amount
Fooding (stay at household)	102	200	20	408000

Total Expenditure (A+B+C)

Item A	Item B	Item C	Grand Total
183600	815900	408000	1407500

Allocation of funds has been made as per allotment of candidates for induction. Each district would calculate the amount on actual number of person/per day and unit cost reporting for induction. The expenditure on induction/training to staff would be booked under CID component of BRLP: Budget line- 1.1.52- Training/ exposure to project staff. District wise total estimated expenditure on Induction is as below:

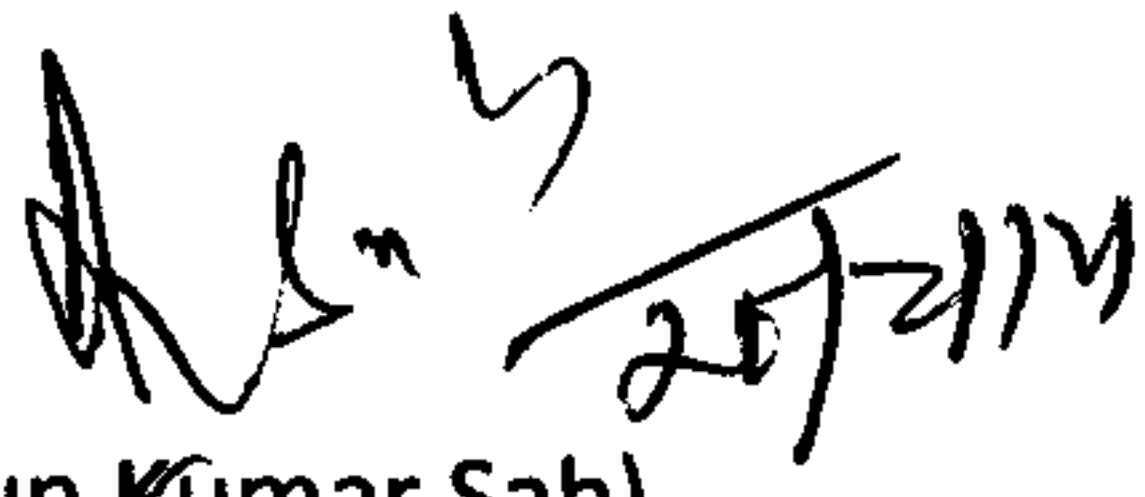
DPCUs	Target Group	Progms. No.	DPCUs Expense	Village Expense	Total Exp.
Muzaffarpur	BPM, OA	1	228300	148000	376300
Nalanda	Them. Mgr., TO	1	122700	0	122700
Gaya	LHS	1	137100	80000	217100
Khagaria	LHS	1	137100	80000	217100
Purnea	AC	1	161100	100000	261100

Contd Page-3

Note:

1. This is the upper limit budget. Unit cost may increase/decrease depending of number of candidates reporting for joining/induction. All expenditure will be done and booked on actual basis.
  2. All the taxes will be applicable and excluded in the propsed budget.
  3. Group Photo is mandatory and will be distributed to each of the participants.
  4. A DVD of video capture of the training session is mandatory and will be sent to SPMU after the training.
- All DPMs are requested to make necessary arrangements for conduct of induction as above.

By the Order of CEO

  
(Arun Kumar Sah)

State Project Manager-HRD

Copy for Information to:

1. Director, OSD, CFO, AO, FO, & SFMs
2. All SPMs, PMs & PS
3. All DPMs, DPM In Charge, Manager-HR & FMs
4. IT Section
5. Concerned files